Apply to join our Leadership Team!

The new term begins January 2023

Learn more on our website

About Us

The <u>Oregon Community Food Systems Network</u> (OCFSN) is a 501(c)(3) non-profit made up of 60 Oregon-based nonprofit organizations and public agency partners dedicated to strengthening local and regional food systems to deliver better economic, social, health, and environmental outcomes across the state. We focus our work in two formats: <u>convenings</u> and <u>working groups</u>.

OCFSN is led by a Leadership Team (LT) and a Board of Directors and supported by two state-wide organizations.

- The Leadership Team is made up of 9-13 members who represent organizations that are members of OCFSN and whose purpose is to guide the overall direction of the organization with input from the network and working groups.
- The Board of Directors ensure OCFSN is meeting our legal obligations while providing support to the LT.
- *Back-bone organizations provide structural support OCFSN and are not subject to the terms limitations

Leadership Team

- Chantel Welch, LT Chair American Farmland Trust (statewide)
- Alice Morrison Friends of Family Farmers (Eugene)
- Eddie Hill Black Food Sovereignty Coalition (Portland)
- Greg Holmes 1000 Friends of Oregon (Grants Pass)
- Jason Skipton Growing Gardens (Portland)
- Katy Giombolini Oregon Food Bank (Portland)
- Lauren Gwin *OSU Center for Small Farms and Community Food Systems (Corvallis)
- Sara Miller Northeast Oregon Economic Development District (Joseph)
- Sarah Sullivan Gorge Grown Food Network (Columbia Gorge)

Board of Directors

• Katrina Van Dis, Chair - High Desert Farm and Food Alliance

- Katy Giombolini, Secretary *Oregon Food Bank
- Molly Notarianni, Treasurer, Farmers Market Fund
- Eddie Hill Black Food Sovereignty Coalition
- Lauren Gwin *OSU Center for Small Farms and Community Food Systems

Applying to be on the LT

Our Commitment to You

We will do our best to help you get acquainted with OCFSN and being a Leadership Team member. Our goal is to be in partnership with you and learn from your knowledge and experience, while also providing you with training to meet your goals for skills development.

LT Eligibility

Any person that represents (staff or board members) an OCFSN <u>member organization</u> and who is approved to serve on OCFSN by their organization is eligible to join the LT. Our goal is to have diverse and equitable representation of historically underserved communities; urban, rural, and regional perspectives; and other lived experiences. We welcome all levels of experience. You don't have to be an "expert".

Being on the LT

There is flexibility in exactly what you will do while you are on the LT. We lean on the experience, expertise and desires of LT members. You are not required to have experience in every aspect of our work. Below are some of the exciting things we will get to shape together in the next couple of years:

- Identifying organizational strategy of OCFSN and leading a strategic planning process that includes existing goals from each working group
- Create a Development Plan to ensure OCFSN has needed resources to achieve its goals
- Nuts & Bolts of non-profit oversight in collaboration with the newly formed Board
- Providing direct oversight of any staff or contractors
- Opportunity to share ideas and gain support from other nonprofits from around the state, building your own personal and professional capacity
- Hosting our first full-network convening since pre-pandemic
- Restructuring of the Diversity, Equity, and Inclusion Committee

Compensation

OCFSN recognizes your value and offers compensation at a rate of \$30/hour, up to \$2,000, stipend for your organization, unless you choose to opt out. Please reach out for more information or if you have other barriers to participation. If needed, travel will be reimbursed.

Term and Time Commitment

Individuals elected to the LT commit to serving a 3-year term, with a maximum of two terms. If they are interested in a second term, they will need to be re-elected. An exception is the LT representative from each official backbone organization does not have term-limits. Backbone organizations include OSU Extension Service and Oregon Food Bank.

The total time averages 5-10 hours/month. This varies based on the officer position, committee, and travel time to events and/or meeting Meetings and events typically include the following:

Every two months
LT meetings: 1.5 hrs/every two months

• Varies Committee meetings or special assignments (1-1.5 hours)

• Fall/Winter LT retreat 6-8 hrs/year

Varies Annual full network convening (6 hours)

October
Fall fundraiser or new LT recruitment (4 hours)

Application and Voting Process

Once a person submits their application it is sent to the Network Coordinator and reviewed for completeness. If additional information is needed for clarification, or an applicant would rather apply in an interview, a meeting will be scheduled with a current LT or Board member. The OCFSN representative will capture the meeting notes and share with the applicant after the meeting to ensure that the information is accurate and representative of the applicant.

The application and/or any additional materials will be provided to the voting representatives, which include one member from each of the 60 network organizations.

Not interested in joining the LT? There are other ways you can support the network.

- Encourage other team members to apply or nominate them
- Participate in a <u>working group</u>
- Reach out to <u>Shin</u> (OCFSN Network Coordinator) or <u>Andrew</u> (OCFSN Farming for the Future Working Group Coordinator) to find out what other needs exist. It is helpful for us if you share specific projects you have in mind.
- Write OCFSN into your grant applications, i.e. budget for staff time or other resources needed to participate in convenings, working groups, or other collaborative projects.

Nominate a Person

If you know of a person that would be a good fit to serve on the LT, feel free to nominate them. A representative from the current Leadership Team will make contact with those individuals and personally invite them to submit an application. Please provide the following information

Nominee(s) name, email, and phone

• Brief statement on why you believe this individual should be invited to serve

OCFSN LT APPLICATION

The OCFSN Leadership Team Application can be <u>completed online</u> or in a 60 minute phone interview. Below is a preview of the questions. Please submit your application online by November 30, 2022 or email <u>info@ocfsn.org</u> to schedule a phone or zoom interview.

Contact Information

- 1. Name & Pronouns:
- 2. Organization:
- 3. Email & phone number:
- 4. What geographic region(s) does your Organization represent (choose any that apply)?:
 - a. Statewide
 - b. Portland Metro
 - c. North Coast
 - d. Eastern Oregon
 - e. Southern Oregon
 - f. Central Oregon
 - g. Columbia Gorge
 - h. Other
- 5. Is your organization, or are you, a member of an OCFSN Working group? Please share which one
- 6. Do you have formal approval from your organization to participate in the LT (Yes or No)? (Staff should have approval from their executive director. Executive directors or board members should have approval from the full board.)

Serving on the LT

We recognize that serving on the LT will take time and energy. The following questions help us to understand your capacity and ability to serve on the LT.

- 7. Provide a brief statement on why you are interested and what your goals would be as a member of the LT.
- 8. Are there any accommodations that would be helpful for you to participate on the LT? Examples could include: transportation or financial limitations, accessibility accommodations,

and/or limited time or ability to participate. If you feel that you are fully able to participate, please indicate this.

Diversity, Equity and Inclusion

OCFSN is committed to diversity, equity and inclusion by breaking down barriers to participation and elevating the voices of people who have been historically underrepresented and/or marginalized. The following questions are personal in nature and are intended to provide OCFSN with an opportunity to diversify our perspectives and include more folks at the table. If you are uncomfortable answering any of the questions in writing you may participate in a phone interview instead.

- 9. In what ways are you and/or your organization advancing diversity, equity, and inclusion?
- 10. What lived and organizational experience or perspectives would you bring as a member of the leadership team?
- 11. How has your background and experience prepared you to hold Diversity, Equity, Inclusion, and Justice as core to OCFSN's mission and values?
- 12. How does your identity influence and potentially bias your understanding and interaction within white supremacy culture?
- 13. What training and experience in DEIJ, trauma-informed, racial equity, and/or social justice do you have that would support this Network's work?

Thank you for your time and energy in this process.

Our goal is to reach out with any questions before the end of November and open voting to our voting reps in early December 2022. Please reach out to info@ocfsn.org if you have any questions.